

Date: 10.9.2020 **Time:** 11:45 hrs

Subject: BULLETIN NO: 1 **Document No:** 1.1

From: The clerk of the course

To: All competitors / crew members

Number of pages: 4 Attachments: 1

APPROVED BY THE FIA – 10.9.2020

1. COVID-19 Delegates Notes

Please study carefully in particular the **Attachment 1** (COVID-19 Delegates Notes) which forms an integral part of this Bulletin 1. This document contains some very important information and instructions and a number of changes to the procedures stipulated in the 2020 WRC Sporting Regulations, applicable for Rally Turkey as a result of the current COVID-19 pandemic.

2. Amendments to the supplementary regulations of the rally

Art. 2.2 Visa numbers – FIA and ASN – amend:

FIA visa n°: ~~TBA~~ **5WRC/070920, issued on: 7.9.2020**

Art. 2.7 Senior Officials – add:

Deputy Secretary of the Rally Ms. Tanja Geilhausen

Art. 2.8 HQ location and contact details Service Park – amend:

HQ, Hours of operation:

Friday, 18 Sep ~~07:00-21:00~~ **22:00**

Art. 3 PROGRAMME – amend:

Tuesday 15 September

~~07:00~~ **07:00** Service Park and HQ are declared as *High Density Areas*, access only with accreditation

Wednesday 16 September

~~14:00 - 20:00~~ **17:45** Collection of FIA Safety Tracking System SAS Workshop in SP at individual time slots (see point 2, Art. 11.5 of Bulletin 1)

Friday 18 September

~~07:00 - 21:00~~ **22:00** Rally Office Opens Rally HQ

~~13:30~~ "Meet the Crews" TBC

~~23:15~~ **22:00** Publication of Start List Section 2 Rally HQ

Saturday 19 September

~~18:30~~ "Meet the Crews" TBC

Art. 7.1 Tyres specified for use during the rally – add:

	Tyres List 1 FIA WRC, Art. 13.3.1/5	Tyres List 2 FIA WRC, Art. 13.2.1/5 (WRC cars only)
	Michelin	
First choice	17/65-15 Latitude Cross H90 L (Left) 17/65-15 Latitude Cross H90 R Right)	17/65-15 LTX Force H4 L (Left) 17/65-15 LTX Force H4 R (Right)
Alternative choice	17/65-15 Latitude Cross M6 L (Left) 17/65-15 Latitude Cross M6 R Right)	17/65-15 Latitude Cross M80 L (Left) 17/65-15 Latitude Cross M80 R Right)
	Pirelli	
First choice	205/65-15 Pirelli Scorpion K4A Reinf Left 205/65-15 Pirelli Scorpion K4A Reinf Right	NA
Alternative choice	205/65-15 Pirelli Scorpion K6A Reinf Left 205/65-15 Pirelli Scorpion K6A Reinf Right	NA

Art. 7.2 Quantity of tyres – add:

Four tyres will be added to the tyre allowance for those drivers who participate to Shakedown.

Art. 9.2 Collection of reconnaissance tracking device – to be replaced with:

With reference to article 35.4.4 of the 2020 FIA WRC Sporting regulations, all cars must carry recce GPS trackers for speed control during reconnaissance.

In order to minimise the face to face contact with competitors and speed up the collection process, competitors must process all payments for the rental of the SAS GPS reconnaissance tracking device through the online store <https://wrc.statusas.com/shop/recce/> (first select “P1,P2,P3” or “P4 and Non-Priority” in the shop).

Please note; all payments must be made through the shop up front, no payments will be accepted during collection.

Only after the rental fee is paid can competitors collect the trackers from the Rally HQ on Tuesday 15.9.2020 at 14:00 – 20:00. The representative of each team must collect the trackers after their Administrative Checks. Please ensure social distancing if queuing cannot be avoided.

Rental costs:

P1, P2, P3 € 300
Non-priority competitor € 130

Art. 11 SCRUTINEERING, SEALING AND MARKING

Art. 11.1 Venue and timetable – to be replaced with:

Sealing for Manufacturers' cars in the Service Park on Thursday, 17.9.2020

	Cars	Time	
TOYOTA GAZOO RACING WRT	17 - 33 - 69	9:00	9:45
HYUNDAI SHELL MOBIS WORLD RALLY TEAM	8 - 9 - 11	9:45	10:30
M-SPORT FORD WORLD RALLY TEAM	3 - 4 - 44	10:30	11:15
Scales Available for Manufacturers Location: Pre-scrutineering area		From 11:15	to 12:15

Other competitors:

Scrutineering and component sealing for P2, P3 and non-priority in Service Park on Thursday 17.9.2020 as follows:

Time		Cars
15:00	15:30	30 - 37 - 27
15:30	16:00	32 - 26 - 34
16:00	16:30	21 - 23 - 25
16:30	17:00	7 - 28 - 29
17:00	17:30	22 - 31 - 36
17:30	18:00	24 - 35

Scrutineering – 1 or max 2 people for Car, (2 if required to remove underbody protection / 1 person for Checking the Equipment / 1 person for sealing Spare Parts).

11.5 Installation of FIA Safety Tracking System – to be replaced with:

In accordance with article 53.2.1 of 2020 FIA WRC Sporting Regulations all competitors must make provisions in their rally cars for the installation of the FIA Safety Tracking System and the emergency button. The system may be collected either by the crew or a representative and must be installed before the car is brought to scrutineering. For installation instructions see Appendix-6 of the Supplementary Regulations.

No deposit will be collected for the Rally Safety Tracking equipment, but all damage caused will be invoiced afterwards. Competitors shall collect the FIA Safety Tracking System from SAS Truck at the Service Park on Wednesday 16.9.2020 as follows:

Comp. No.	Time	Comp. No.	Time
21	14:00	29	16:00
22	14:15	30	16:15
23	14:30	31	16:30
24	14:45	32	16:45
25	15:00	34	17:00
26	15:15	35	17:15
27	15:30	36	17:30
28	15:45	37	17:45

The FIA Safety Tracking System devices can be removed in the Final Parc Fermé in the presence of the crew or a team representative and under a supervision of a marshal, or in the Service Park after the opening of the Final Parc Fermé and must be returned no later than 18.00 hrs to SAS Truck at the Service Park.

User manual is in Appendix-7 of the Supplementary Regulations.

12.5 Start order for the rally – DELETE

12.7 Time card change during the rally – replace with:

All time cards will be given to competitors at the administrative checks. See Art. 2.2.10 c of the COVID-19 Delegates Notes (Attachment 1 of this Bulletin).

12.9 Power Stage (SS ~~17~~12 – Marmaris 2) – amend the SS number**12.12 Team personnel and Service restrictions – replace with:**

There is no media zone preceding the regroup at TC11A. Notwithstanding WRC Sporting Regulations Article 56.2.2, no team members are allowed in the area.

12.16 Final Parc Fermé – amend:

Provided that the stewards have authorised the Parc Fermé to be opened, all cars must be removed from Parc Fermé at the latest 22:00 on Sunday, 20 Sep.

Only upon presentation of the Parc Fermé pass issued at ~~TC12A~~ **administrative checks** may a car be removed from the Parc Fermé by the drivers or their representatives

12.17 Organisers' promotional activities – DELETE**3. Other items**

All competitors are invited to the Drivers' Briefing at 20:30 on Wednesday, 16 September. The Briefing will start with a presentation of the time control procedures and time card operation for this event. A link to the video conference will be sent to all competitors. After that the Briefing will continue with the compulsory Safety Briefing for these drivers and co-drivers:

28	Yağiz AVCI Onur VATANSEVER	30	Ugur SOYLU Mehmet KOLEOGLU	37	Nasser AL-ATYA
29	Burak ÇUKUROVA Burak AKCAY	35	Diego SALVI		



Murat Kaya
Clerk of the course

COVID-19 Delegates Notes
RALLY TURKEY MARMARIS 2020
September 18 - 20

From	<i>COVID-19 Delegate</i>	Version	1
To	All Stakeholders and Attendees	Date	9.9.2020

PREAMBLE

These *COVID-19 Delegate's Notes* are published pursuant to points 1.5 and 1.6 of the *COVID-19 Code of Conduct* as set out in Appendix S of the FIA International Sporting Code (ISC). They apply to the event incorporating the WRC Rally Turkey (the *Turkish Event*) which for the avoidance of doubt includes all support championship/series competitions.

Terms in *italics* in this document that are not defined in this document have the meaning given to them in the *COVID-19 Code* or the *ISC*.

For the avoidance of doubt, for the purpose of these *COVID-19 Delegate's Notes* only, the term *Stakeholder* includes all parties as per *COVID-19 Code* Art. 3.1 and specifically each Competitor (Team).

If any amendments of these operational guidance are deemed to be necessary before or during the *Turkish Event*, they will be communicated by means of an update to this document.

Section 2 sets out practical information and operational guidance to assist *Stakeholders* and *Attendees* to comply with the *COVID-19 Code* at the *Turkish Event*.

A privacy notice, explaining how FIA will process personal data in connection with the *COVID-19 Code*, is included at the end of these *COVID-19 Delegate's Notes*.

The Organisers Point of Contact for Covid-19 issues – including to report anybody showing signs of symptoms is Ece Bergen, Mobile Phone +90 554163 2605, email: anticovid@rallyturkey.com.

SECTION 1 – Reminders from the APPENDIX S to the International Sporting Code**ARTICLE 2. DEFINITIONS AND INTERPRETATION**

2.1 The following terms have the following meanings:

Close contact means the *Attendee* in question (a) has been within two metres of an *infected* person either (i) for more than fifteen minutes, or (ii) while they were both in a confined space (e.g. a car); or (b) provided direct care to an *infected* person without wearing appropriate *PPE*.

Fit to Attend means that the *Profile 1 Attendee* (as defined in Article 3.5) in question has no COVID-19 risk factors that mean they should not attend *Covered Events*. More specifically, confirmation by a *Stakeholder* that a *Profile 1 Attendee* is *Fit to Attend* a *Covered Event* means that:

- 1) the *Profile 1 Attendee* has undergone one *PCR Test* organised by the *Stakeholder* and administered by an *Approved Test Provider* in the 96 hours prior to arrival at the *Venue* hosting the *Covered Event* in question (*Pre-Event Test*), and the *Stakeholder* has received a communication from the *Profile 1 Attendee* or from the *Approved Test Provider* based on the test results; and
- 2) the *Stakeholder* has concluded (either by reviewing a declaration made by the *Profile 1 Attendee* or a health screening and risk profiling questionnaire filled out by the *Profile 1 Attendee* and/or by other means) that the *Profile 1 Attendee* has no underlying health issues or other relevant risk factors specific to COVID-19 (whether creating risks for him/herself or others) that mean he/she should not attend the *Covered Event* in question, taking into account all applicable risk factors from national and World Health Organisation guidelines.

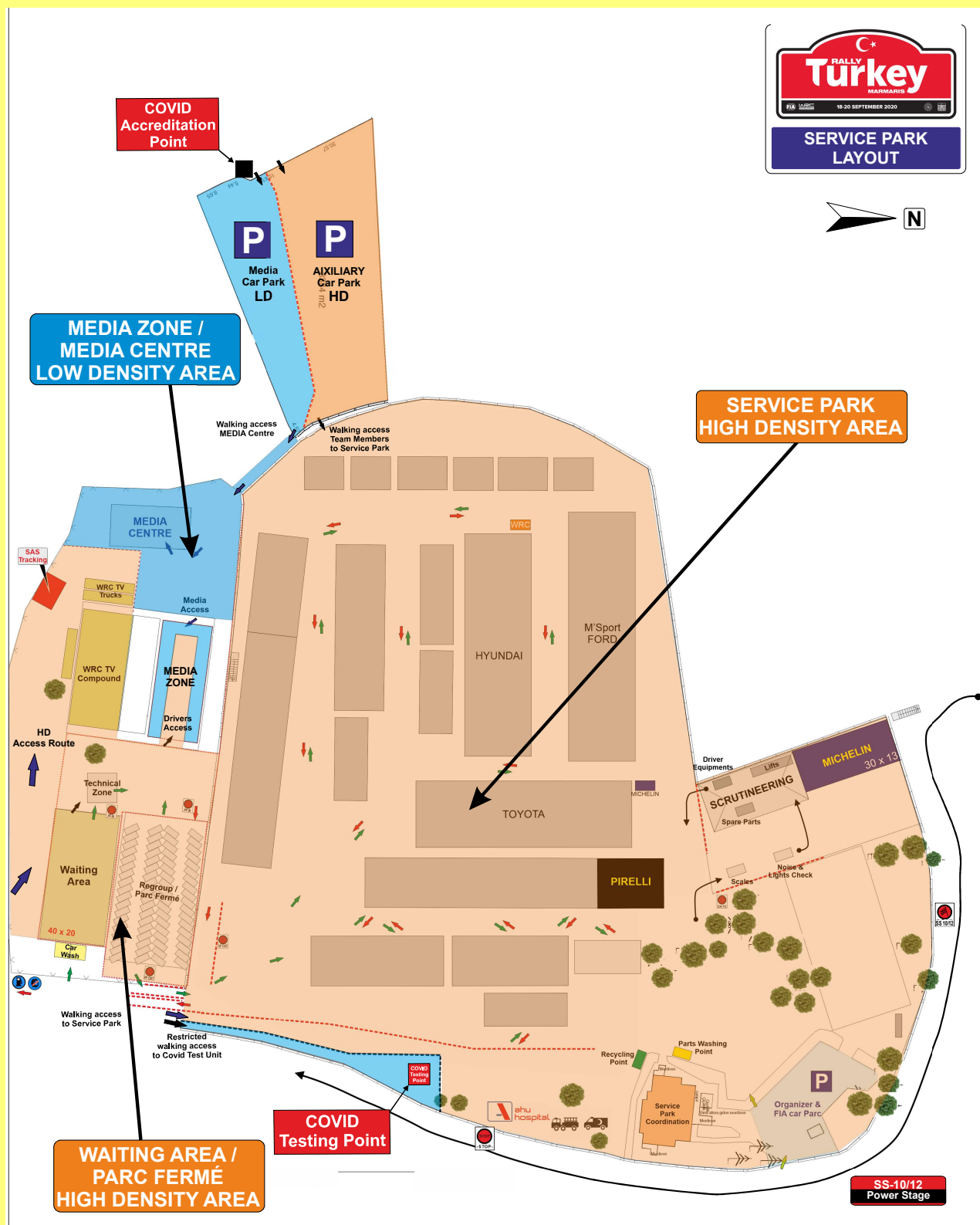
Medical Face Mask means a face mask that complies with European Standard EN 14683:2019+AC:2019.

ARTICLE 6C. PROTOCOLS APPLICABLE DURING A COVERED EVENT

6.18 An *Attendee* who begins to suffer from any COVID-19 Symptoms while at the *Venue*, or is identified as having had any close contact with a person who is or may be an *infected* person, must report immediately to *Quarantine* (contact Ece Bergen, Mobile Phone +90 554163 2605) and follow the instructions of the local healthcare authority representative on duty there.

SECTION 2 – Practical Information and Operational Guidance**2.1 Clarifications and Practical Implementation of COVID-19 Code Requirements****2.2 WRC Sporting Regulations – Changes in procedures****2.3 Media Requirements****2.4 General Requirements****2.1 CLARIFICATIONS AND PRACTICAL IMPLEMENTATION OF COVID-19 CODE REQUIREMENTS****2.1.1 DELIMINATION OF HIGH DENSITY AREAS AND LOW DENSITY AREAS.**

High Density Areas as defined in the *COVID-19 Code*: The Service Park and selected parts of the Rally HQ will be defined as *High Density Area* from **07:00 on Tuesday 15th September 2020**. From this time only *Profile 1 Attendees* will be permitted access to the *High Density Area*. For tyre marking zones, please refer to point 2.2.5 and 2.2.8 in this document.



All other parts of the rally route including stages will be considered *Low Density Areas*. Accordingly, the people who are not requiring access to the *High Density Areas* will be considered *Profile 2 Attendees*.

Regarding the move back from *High Density Areas* to *Low Density Areas* after the *Turkish Event*, this will be determined as 00:01 on Monday 21st September 2020 unless otherwise instructed.

2.1.2 SPECIFIC REQUIREMENTS IMPOSED BY THE TURKISH GOVERNMENT

GENERAL

For pandemic control and observation, the Turkish government has measures in place to reduce the spread of infection.

Turkey health ministry proposes the following standard recommendations to prevent the spread of COVID-19 including:

- Frequent cleaning of hands using alcohol-based hand rub or soap and water;
- Covering the nose and mouth with a flexed elbow or disposable tissue when coughing and sneezing;
- Avoiding close contact with anyone that has a fever and cough
- The wearing of a face mask is mandatory in all areas (public areas, avenues, streets, parks, gardens, picnic areas, beaches, public transportation vehicles, workplaces, factories, etc.)

COMPULSORY 'TEAM ARRIVAL FORMS'

All national and international competitors, drivers, officials and other stakeholders must, before coming to Turkey, fill in the survey on the website. <https://www.rallyturkey.com/covid-19/>.

On time submission of the team arrival forms and individual COVID-19 form is extremely important to all accreditation holders (Competitor, Team members, FIA Officials, Media, etc.).

TRAVELING TO RALLY TURKEY

Protocol for travel to the Turkish Event:

You should not travel to the event if you have any symptoms of COVID-19.

If on arrival you feel a fever, cough and difficulty breathing, seek medical attention, please call the Anti-Covid 19 Manager on **+90 554163 2605** in advance and if possible follow the instructions of Rally of Turkey Covid 19 protocol.

On the part of the Turkish government, there is **no general requirement to pre-test before departure from your home country** – however, it is highly recommended.

TESTING REQUIREMENTS UPON ARRIVAL IN MARMARIS

Within 24 hours upon arrival in Marmaris, (and up to a maximum of 96 hours before you want to enter the High Density area); any Profile 1 attendee will need to have a COVID-19 PCR test in Marmaris arranged by the Organisers. The location and time of the COVID-19 tests will be communicated individually based on the information provided in the 'Team Arrival Forms'.

Testing times & locations during 11. – 21.9.2020		
TEST TIME	LOCATION	RESULT AVAILABLE
09:00 - 14:00	HQ	18:00
14:00 - 22:00	HQ	00:00 - 01:00
22:00 - 00:00	HQ	Next Day
09:00 - 13:00	SP	18:00
13:00 - 18:00	SP	00:00 - 01:00

The time required for a PCR result is targeted at 6-8 hours, but could be up to 24 hours – please factor this in your schedule.

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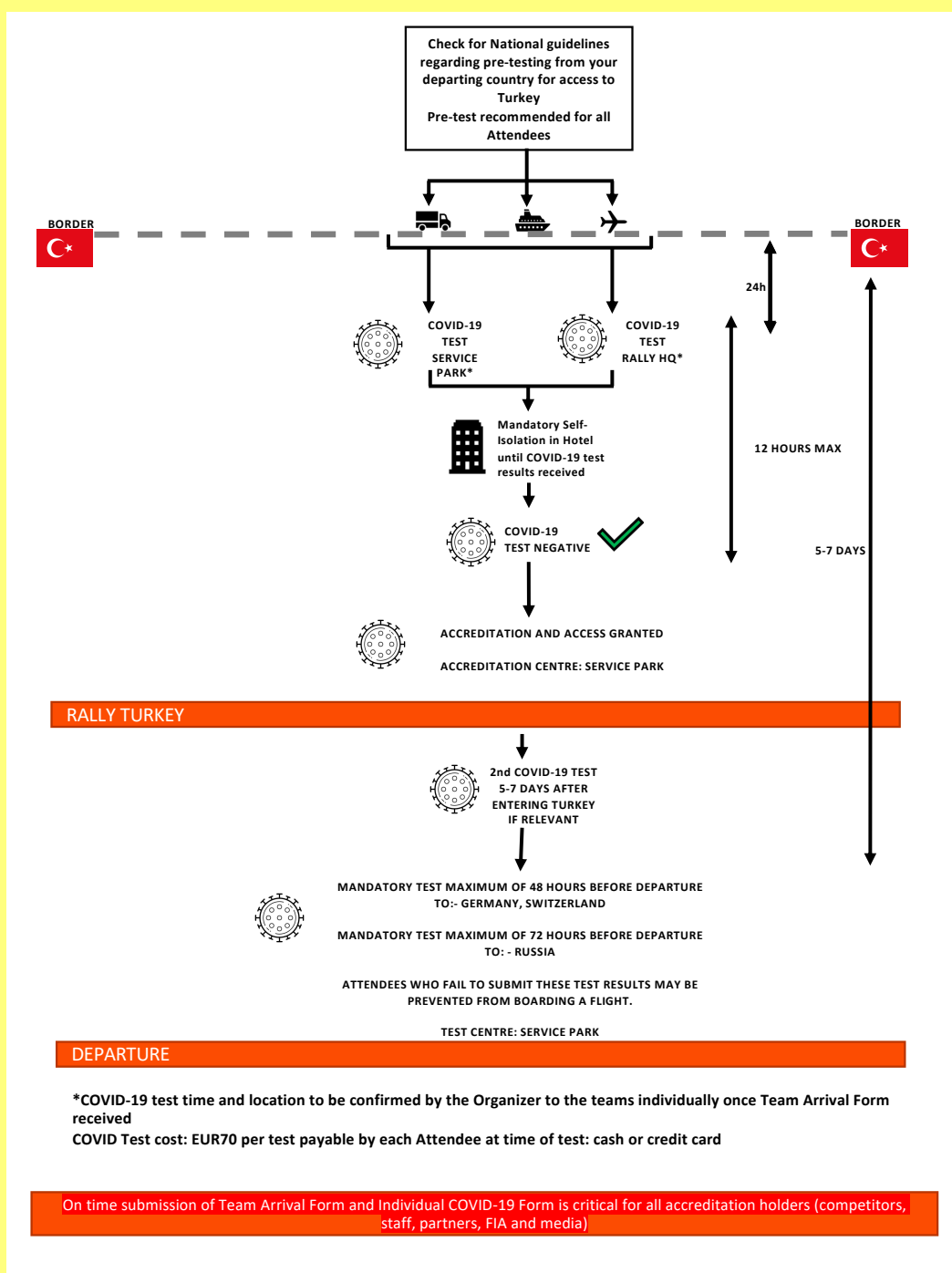
The cost of the test fee will be €70. It may be paid either in cash or by credit card at the test site.

Until a negative PCR test result is received **all the tested persons will be required to stay isolated at their hotel rooms.**

Only with a negative test will *Profile 1 Attendees* be allowed to access the *High Density Area*.

Before accessing any *High Density Area* and upon presentation of the negative test result, *Profile 1 Attendees* will need to collect a wristband to indicate a negative test result and an Event-specific access pass from the Accreditation Tent at the entrance to the car parks in the Service Park or at the HQ.

A second test may be mandatory before returning to your home country – please check for any such requirements.



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2.1.3 RESTRICTION ON THE NUMBER OF ATTENDEES

Each *Stakeholder* has been asked to fill in a questionnaire and name all *Attendees* who need to be accredited for the access to the Rally HQ or Service Park (*High Density Areas*). This list includes everyone that requires the access to these areas. The accreditation is personal and there is no option to grant access to additional guests or sub-contractors. If the person is not on the Stakeholder list, the person would not have any access to *High Density Areas*. The number of *Attendees* per team is defined with reference to App. VI of the 2020 FIA WRC Sporting Regulations as follows:

- | | |
|------------------------------|--|
| • Manufacturer Team – 3 Cars | 71 |
| • Manufacturer Team – 2 Cars | 60 |
| • WRC Team | 15 |
| • WRC2 Team – 2 Cars | 25 |
| • WRC2 Team – 1 Car | 12 |
| • WRC3 Team | 8 |
| • Other RC1 Car | 10 |
| • Other Private Team | 8 (this applies also to all National/Historic entries) |

The above numbers include also the crews, ie. drivers/co-drivers

2.1.4 PROCESS FOR DOCUMENTATION SUBMISSION FOR THE *TURKISH EVENT* (cf. *COVID-19 CODE ART. 6.5*)

All *Stakeholders* are required to submit an *Attendee* list (even if they already did so for the Estonian event) to the rally organiser and FIA. Signed *Attendee* commitment forms are required from all new *Attendees*.

All submitted *Attendee* list(s) must:

- Show *Attendees* displayed in black text (John Smith), including the designation als *Profile 1 Attendee* or *Profile 2 Attendee*;
- Clearly indicate any new or additional *Attendees* (compared to the Estonian event) by displaying them in bold and green text (**John Smith**), also including the date of the *pre-event test*.
- Retain the names of any *Attendees* nominated for the Estonian event that are not to have access to the *Venue* for the *Turkish Event*, but have them displayed in strikethrough and red text (~~John Smith~~); and
- Be provided in an Excel format. Templates will be sent to all *Stakeholders* by email.

The required *Attendee* list(s) and *Attendee* commitment forms described above must be submitted no later than 17:00 CET on Friday 11th September 2020 by email to:

anticovid@rallyturkey.com and copied to covid19_WRC@fia.com

2.1.5 MANUAL CONTACT TRACING

For the *Turkish Event*, all *Profile 1 Attendees* are requested to maintain a complete and accurate list of each other *Attendee* with whom they have *close contact* (see Section 1, Art. 2.1 on page 1 for definition). This information may be requested to assist with outbreak control.

2.1.6 SHARED EVENT SERVICE SUPPLIERS

Pursuant to Article 6.15.1 of the *COVID-19 Code*, suppliers of shared products or services to all *Competitors* in a *Championship* may specify further mitigation measures (such as creating specific time-slots for interaction with different *Groups*) that must be respected by all *Attendees* using their products or services. A supplier wishing to

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take advantage of this option at the *Turkish Event* must communicate these measures to all such users prior to the *Turkish Event*, copying the *COVID-19 Delegate*, Dr Cem Boneval, cembo@akdeniz.edu.tr.

In addition, and at the same time as the supplier provides this information to the *COVID-19 Delegate*, the supplier must copy it to Turkish Event COVID-19 CO-Ordinator: Ece Bergen, anticovid@rallyturkey.com.

2.1.7 SERVICE PARK ACCESS

The service park is a *High Density Area* that will be used by multiple teams. In support of *Group* separation, there will be a 2m clear area around each team location. The areas that link teams (supply roads etc) will be used for minimum traffic and will be strictly monitored for *PPE* use.

2.1.8 HYGIENE – PPE AND MEDICAL FACE MASKS

The wearing of a *medical face mask* is mandatory in all areas.

2.2 WRC SPORTING REGULATIONS – CHANGES IN PROCEDURES

2.2.1 GENERAL / COMMUNICATION

During the event, individual and general communication between all rally officials (rally control/CoC, rally secretariat, CRO, stewards, technical staff etc.) and the competitors/crew members will primarily and as far as possible be conducted electronically (Cellphone, Email, Sportity, WhatsApp). For this purpose, each competitor is required to nominate ONE official representative authorised for the purpose of receiving any official notifications, along with the respective contact (cellphone, Email, WhatsApp). This contact must be notified before Monday 14th September 2020.

This contact will be used both for general and individual communications. Any confirmation of receipt, if required, must mandatorily also be returned by this contact to the Competitors' Relations Officer (CRO):

[Çağrı Nerkiz, +90 533 629 9894, cro@rallyturkey.com](mailto:cro@rallyturkey.com)

As provided for in FIA ISC Art. 11.9.4, the official notice board will be the digital notice board, published on the Event website. There will be no physical official notice board.

All competitors will be informed by Email/WhatsApp about the publication of any documents on the digital notice board.

2.2.2 STEWARDS

In exceptional circumstances, should any stewards not be present at the start of the Event, they must be available and contactable at all times to fulfil their duties.

2.2.3 PROGRAMME

The Team Managers briefing and the Drivers Safety Briefing will be conducted by Video Conference. Details will be circulated to required *Attendees*.

2.2.4 ADMINISTRATIVE CHECKS

The following additional procedures will apply;

- Administrative checks should, whenever possible, be carried out together with the collection of recce and rally materials and documents.
- Notwithstanding WRC Art. 30.1, drivers and co-drivers are not required to report personally to the administrative checks. Each Competitor shall nominate in advance to the Rally Organiser one authorised representative to complete administrative checks and collect the recce and rally materials and documents.

For this purpose;

- At administrative checks, the thus authorised representative shall present a hard copy of each duly completed entry form as previously submitted **with the original signatures** of the Competitor, both crew members and of any other entity as requested on the entry form or on any attachments/other forms.
- All the **original** documents listed for being checked at administrative checks shall be presented for visual inspection.
- The recce and rally materials will be provided in sealed plastic bags and sanitised before submission. In order to receive the package, administrative checks must be fully completed. Any additional documents to be handed to Crews will use the same system.
- A form for confirmation of receipt of materials shall be signed and put into a box provided for that purpose. Please remember to bring your own pen to sign.
- Individual times for administrative checks will be published for each competitor in a Bulletin and must be respected.

2.2.5 TYRE MARKING ZONES

The Tyre Marking Zone will be located in a *High Density Area* but, contrary to WRC Art. 13.8, it will not be accessible to team members. The crews must work in this location without the support of an additional crew member.

2.2.6 REFUELLING

The RFZ will operate a ticketless process – Crews must wear *PPE* while the Refuel zone. A member of the crew will open the vehicle to allow the operative to attach the pipework. The crew will be responsible to indicate to the refueller the amount of fuel required. The crew only shall close the vehicle and secure the opening once they are happy that they have the right amount of fuel added.

2.2.7 RECCE

If recce registration does not take place in combination with administrative checks, the additional procedures as specified under point 2.2.4 shall apply accordingly.

Recce control cards will not be used. The crew members must, however, ensure that their recce number is recorded on the marshals' check sheet at the special stage starts and finishes and at other checkpoints, if any.

2.2.8 SCRUTINEERING

The scrutineering area and the equipment contained therein will be used by multiple *Groups* during the events. The *FIA* will put in place necessary resources to clean all touch surfaces (including equipment) within the scrutineering area between uses by different *Groups*.

- Scrutineering – 1 or max 2 people for Car, (2 if required to remove underbody protection / 1 person for Checking the Equipment / 1 person for sealing Spare Parts). *PPE* is required for all team members entering scrutineering.
- Minimise the number of people entering the Team Area to seal/mark components and where possible work 2m apart – e.g. on opposite sides of the car.
- Joker parts nomination (for eligible WRC/Rally2 cars) to be submitted in advance to wrctechnical@fia.com
- Tyre Marking – Will be in *High Density Area* – but no access to team members, crews to handle spare wheel themselves.
- At the End of Stage, to show that crews are wearing the correct clothing – please help scrutineers by showing sleeves.
- Post Event Scrutineering – please have a sensible number of personnel attending.

2.2.9 Restart After Retirement / Final Retirement

- a. **WRC Art. 54.1.1:** Confirmation of a final retirement must be communicated by Email / Whats App, but only by the duly authorised competitor's representative (cf. point 2.2.1 Official Notice Board) to the clerk of the course
- b. **WRC Art. 54.1.2:** Competitors who have retired are not required to hand in their time card.
- c. **WRC Art. 55.1.1 (Repairs prior to a re-start):**
 - Priority drivers will not be provided with a time card for the 3-hour repair time after retirement.
 - P1 drivers: The rally official in attendance at the allocated bay will keep a check sheet and record the start of the 3-hour service time. The rally official at the entrance to the overnight parc fermé will also keep a check sheet to record the time of the car finishing service and entering the overnight parc fermé.
 - Other priority drivers: After arrival in the pre-service parc fermé, the rally official in attendance at the control Parc fermé OUT/Service IN will keep a check sheet and record the start of the 3-hour service time. The rally official at the entrance to the overnight parc fermé will also keep a check sheet to record the time of the car finishing service and entering the overnight parc fermé.

2.2.10 CONTROL PROCEDURES AND TIME CARD HANDLING

GENERAL

- a. The following procedures apply and have priority over all the related provisions in the 2020 FIA WRC Sporting Regulations as far as they are in conflict. Some of the conflicting article numbers are quoted below, but without claiming to be exhaustive.
- b. Any irregularity or discrepancies regarding the below procedures will result in the application of WRC Art. 19.3.4 and 44.2.12. It is to be noted that, as a principle, the entries recorded on the timing marshals' check-sheets shall be decisive.

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- c. The complete set of Time Cards for the whole rally (including the Shakedown time cards for all drivers affected under WRC Art. 36.2.2) will be delivered with the rally materials at administrative checks. It is imperative for all crews to carry at least all the Time Card sets for a whole day inside the car (cf. for example procedures at regrouping controls).

PASSAGE CONTROLS (WRC Art. 43)

At these controls, the marshal will simply mark the car number on his check sheet as soon as the car stops at the control, without mentioning the time of passage, and show the check sheet to the co-driver.

TIME CONTROLS

- a. The check-in procedure begins at the moment as stipulated in WRC Art. 44.2.1.
- b. The check-in time corresponds to the moment at which the co-driver shows their time card to the marshal through the side window (WRC Art. 44.1 & 44.2.4).
- c. The appropriate marshal will then enter the actual time at which the card was shown on the timing tablet and write it on the check sheet (WRC Art. 44.2.5).
- d. They will then show the recorded check-in time and, in case of a Time Control followed by a special stage, the provisional special stage start time to the co-driver. The co-driver shall then enter this time on their time card (WRC Art. 44.2.5).

SPECIAL STAGE START

- a. At the start line, the co-driver shows the appropriate marshal the time card through the side window. The marshal then either confirms this provisional start time or shows a different start time on his check-sheet.
- b. This new time, if any, shall then be recorded as actual start time on the time card by the co-driver (WRC Art. 48.2.3). This actual start time will also be shown on the electronic start count-down display.

SPECIAL STAGE STOP POINT

- a. The appropriate marshal at the stop point will show the finish time (time of the day: hour, minute, second, tenth of a second and thousands for the Power Stage) and the calculated stage time to the crew (co-driver).
- b. The co-driver shall record this time on their time card.

REGROUPING CONTROLS (WRC ART. 46)

- a. There is no need to hand in the Time Card used for the Section concerned.
- b. For regroupings during a day, the crews shall themselves record their re-start time from the regroup as instructed by the timing marshal on their new time card for the following Section of that day.
- c. In case of an overnight regroup, the crew shall themselves record their re-start time of the following day on their time card, following the publication of the start list for the section after the overnight regroup.
- d. Point b. above shall likewise be applied by the drivers concerned for the Shakedown TC/start time.

FLEXI-SERVICE

a. **Flexi-Service P1**

The rally official in attendance at the service bay will keep a check sheet and record the start of the permitted service time.

The rally official at the time control (Service OUT / Parc Ferme IN) will also keep a check sheet to record the time of the car entering the parc fermé.

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b. Flexi-Service P2, P3, and non-priority drivers

The rally official in attendance at the time control (Technical Zone OUT/Flexi Service IN) will keep a check sheet and record the start of the permitted service time.

The rally official at the time control (Service OUT / Parc Ferme IN) will also keep a check sheet to record the time of the car entering the parc fermé.

2.2.11 SHAKEDOWN

- Notwithstanding WRC Art. 36.4, no passengers other than the co-driver of the entered crew are allowed inside the rally car during Shakedown.
- Notwithstanding WRC Art. 56.2.5, no work or intervention of any kind may be performed on the rally cars by any team member after the Shakedown stop control as this will be a *Low Density Area*.

2.2.12 RECCE AND TRACKING SYSTEMS

- SAS will update competitors with a time to collect the units from their base.
- All units will be cleaned before hand-over but please take all care to clean again on fitment.
- SAS will only have a contactless payment for the rental of the GPS reconnaissance tracking device. Please see <https://wrc.statusas.com/shop/recce> to process all payments. No deposit will be collected for the Rally Safety Tracking equipment, but all damage caused will be invoiced afterwards.
- Please clean units in accordance with SAS instructions before returning units.

2.2.13 TYRE COMPANIES

- Tyre companies will work within their defined *High Density Area*.
- Please deposit/collect at the agreed time from the agreed point in the Tyre Supplier Area, do not enter the area unless invited.
- Please clean all wheels with soap in the approved cleaning area before depositing with the tyre company and wash wheel/tyre combinations before they re-enter your team service area.

2.3 MEDIA REQUIREMENTS

2.3.1 MEDIA ZONES

- FIA Accredited Media – with their Rally specific accreditation – will be permitted access to the Media Zone in the locations defined in the below diagram.
- The FIA Media Delegate will permit access to the Crew designated area for one PR representative of each Manufacturer entry, no other *Profile 1* person will be permitted.
- There will be a minimum 1.5m separation between each Driver and other people in the *Low Density Area*.
- During the rally, all FIA priority drivers must be available for media interviews in the designated media zone until dismissed by the FIA Media Delegate;

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- TC2A / 5A / 10A, immediately after having completed the obligations in the Technical Zone and having parked the car in the regroup parc fermé.
- TC8A, immediately after having completed the obligations in the Technical Zone and having parked the car in the Flexi Service parc fermé (or driven in to the service bay, if applicable).
- TC12A, between TC Finish and Podium as required.

2.3.2 MEDIA CENTER AND PRESS CONFERENCES

- In the Media Centre – as everywhere – all visitors will be requested to use *PPE* face masks.
- All Press Conferences will be hosted by FIA Zoom with invitations sent to accredited media.

2.4 GENERAL REQUIREMENTS

- Each *Stakeholder* to have hand sanitizer available at the entrance to their base.
- Where the Organiser distributes water at the end of a Special Stage, the marshal should wear gloves and offer the bottle, having touched the bottom of the bottle only, allowing the crew to receive holding the cap end.
- All marshals at time controls, at stage starts and at stop controls to wear face masks when the stage is live.

PRIVACY NOTICE FOR THE PROCESSING OF PERSONAL DATA IN CONNECTION WITH THE COVID-19 CODE OF CONDUCT

June 2020

What does this Notice cover?

This Notice describes how the Federation International de l'Automobile (the "FIA" "we" or "us") processes personal data about *Attendees* ("you") in connection with the *COVID-19 Code* which is an Appendix to the International Sporting Code available at:

<https://www.fia.com/regulation/category/123>

In particular, this Notice applies to personal data we process in connection with (i) your attendance at a *Covered Event*; and (ii) testing for Covid-19. The section dealing with testing is only relevant to Profile 1 *Attendees*.

It also describes your data protection rights, including a right to object to some of the processing which we carry out. More information about your rights, and how to exercise them, is set out in the "Your other data protection rights" section.

We act as the data controller for the data processing operations described in this Notice.

We may provide additional information about our privacy practices at other points and where this will help us provide more relevant and timely information.

We reserve the right to make changes to our practices and this Notice at any time. If we change the way we handle your personal data, we will update this Notice and notify you as appropriate.

Unless otherwise specified, defined terms used in this Notice shall have the meaning given to them in the *COVID-19 Code*.

ATTENDANCE AND TESTING

What personal data is processed?

Before each *Covered Event*, we will receive from each applicable *Stakeholder*:

- details of all *Attendees* that it wishes to attend the *Covered Event* on its behalf (including name and designation as a Profile 1 or Profile 2 *Attendee*);
- for Profile 1 *Attendees*, designation of their *Group* and confirmation that they are *Fit to Attend* the *Covered Event*; and
- all other required information as set out in the *COVID-19 Code* (including consents to testing and to the subsequent provision of information about the outcome of the tests (either in the form of test results or in the form of a declaration of *Fit to Attend*/Not *Fit to Attend*) to the *Stakeholder*) and the Section 3.8 confirmation form.

The Organisers will appoint an *Approved Test Provider* to administer Primary and Secondary Testing for *Attendees* during the Event. The *Approved Test Provider* uses health care professionals to carry out these tests and acts as our data processor in this regard.

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As part of the Primary and Secondary Testing, we will process:

- your name, contact details, date of birth and gender;
- your throat & nasal swab or such other bodily sample that the responsible health care professional may specify; and
- the results of your *PCR Test* and the subsequent creation of a declaration of *Fit to Attend/Not Fit to Attend*.

The provision of this information is mandatory if you wish to remain in the *High Density Areas* of the *Venue*.

Our *COVID-19 Delegate* will also receive updates from the *Stakeholder* if during the *Covered Event* or within 14 days at the end of a *Covered Event* any circumstances arise (such as a disclosure by the *Approved Test Provider* relating to you or reports made by you to the applicable *Stakeholder*) that indicate that you may no longer be *Fit to Attend* the *Covered Event(s)*.

Some of this personal data will be health data which is categorized as special category data under the GDPR.

What is our lawful basis for the processing?

We process this personal data for the following purposes:

Where this is necessary for the performance of a contract to which you are a party: this is relevant to your compliance with the *COVID-19 Code*. This includes:

- to protect the health and safety of participants attending Events; and
- to communicate with you;
- As required by us to conduct our business and pursue our legitimate interests, in particular:
- to mitigate the risk of transmission of COVID-19 and to protect public health;
- to plan our services or actions in response to COVID-19;
- to respond to any comments or complaints you may send us;
- to use data in connection with legal claims, compliance, regulatory and investigative purposes as necessary (including disclosure of such information in connection with legal process or litigation); and
- use of aggregated statistics to improve the efficiency of the testing process.

For purposes which are necessary for preventative medicine on the basis of Union or Member State law or pursuant to a contract with a health professional.

Who will we share this data with, where and when?

In addition to sharing your personal data with our *Approved Test Provider* who will process it on our behalf as data processor for the purposes above, we also arrange for information about your attendance at the Event to be shared with the Event Organiser, and we ask the *Approved Test Provider* to share *Fit to Attend/Not Fit to Attend* results with your applicable *Stakeholder*. In the event that a diagnosis of COVID-19 is confirmed, where required to do so, we will also report this to public health officials.

We process your personal data within the EEA and Switzerland.

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How do we protect your personal data?

We have taken appropriate technical and organizational measures to protect your personal data.

Access to any test data is restricted to authorized personnel only who have been trained to protect the confidentiality of people with COVID-19.

When will your personal data be deleted?

Our *Approved Test Provider* will securely destroy your *PCR Test* results and associated personal data 14 days after the test result have been confirmed and the declaration of *Fit to Attend/Not Fit to Attend* communicated to *Stakeholders*.

Where we process other personal data (which is not health data) in connection with compliance with the *COVID-19 Code*, we keep the data for so long as necessary for us to enforce the *COVID-19 Code*.

Your other rights under data protection law

You have the right to **ask us for a copy** of your personal data; to **correct**, **delete** or **restrict** (stop any active) processing of your personal data; and to **obtain the personal data you provide to us for a contract or with your consent in a structured, machine readable format**, and to ask us to **share (port) this data to another controller**.

In addition, you can **object to the processing** of your personal data in some circumstances (in particular, where we don't have to process the data to meet a contractual or other legal requirement).

These **rights may be limited**, for example if fulfilling your request would reveal personal data about another person, where they would infringe the rights of a third party (including our rights) or if you ask us to delete information which we are required by law to keep or have compelling legitimate interests in keeping. Relevant exemptions are included in both the GDPR and under applicable Member State law. We will inform you of relevant exemptions we rely upon when responding to any request you make.

To exercise any of these rights, you can get in touch with us – or our data protection officer – using the details set out below.

How to find out more or raise a concern

If you would like to find out more about how we use your personal data in connection with the *COVID-19 Code* or have any concerns about how your personal data is being used, you can contact our Data Protection Officer at dpo@fia.com or by writing to Fédération Internationale de l'Automobile, Chemin de Blandonnet 2, 1214 Vernier, Switzerland.

You also have the right to complain to an EU or UK data protection authority where you live, work or believe a breach may have occurred.